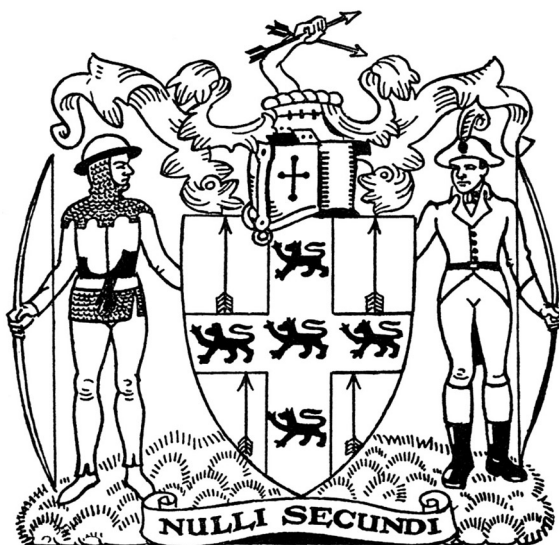


Northern Counties Archery Society

Constitution

Revised & Updated March 2017



NORTHERN COUNTIES ARCHERY SOCIETY

CONSTITUTION - AMENDED A.G.M. Spring 2017.

General Conditions

This Constitution shall in no way contravene the Constitution of the Grand National Archery Society (GNAS).

General Conditions - Clause 1 - NAME

The Society shall be called the Northern Counties Archery Society (here after referred to as "the Society")

General Conditions - Clause 2 - ADDRESS

The postal address of the Society shall be that of the Secretary for the time being, or such other address as may be decided by the General Committee from time to time.

General Conditions - Clause 3 - DEFINITION AND OBJECTIVES

The Society exists for the promotion and encouragement of archery in the North of England and the Isle of Man. For the purpose of this Constitution the North of England comprises the GNAS County Associations of Cheshire, Cumbria, Durham and Northumberland, Lancashire and Yorkshire.

General Conditions - Clause 4 - COMPETITION

The Society shall hold once in each year one Indoor and one Outdoor Target Championship and any other Tournaments it deems necessary.

General Conditions - Clause 5 - AFFILIATED ORGANISATIONS

(A) ASSOCIATIONS

The County Associations and the Isle of Man Association shall determine their own Constitutions and Rules, always providing that these conform to those of GNAS.

(B) CLUBS

Any archery club, or archery section within a club, properly constituted,

- i) whose grounds are within the geographical areas of the Isle of Man or the County Associations named above **and**
- ii) which is affiliated to GNAS

shall be eligible for affiliation to the Society as an Associated Club.

Membership - Clause 6 - MEMBERSHIP

Affiliate members will be either:

Members of Associated Clubs and County Associations and the Isle of Man within the geographical area of the Society who are members of GNAS, **or**

Members of GNAS who are resident in the geographical area of the Society and who do not hold membership of any other Regional Society recognised by GNAS.

Such members will be known as Senior (25 and over), Senior (18 to 24 years old), Archers with a Disability, or Junior members as appropriate.

Group members will be members of:

School Clubs

Clubs in other educational establishments

In all cases membership shall be conditional each year on the Society's annual subscription, and the GNAS's affiliation fee, being paid by the Member, or their Associated Club on their behalf, by the renewal date of 30th September each year.

Membership - Clause 7 - REPRESENTATION OF MEMBERS

Except where provided in Clause 23, Affiliate Members and Group Members may speak and vote at General Meetings.

Membership - Clause 8 – HONORARY AWARDS

If the Society wishes to honour any of its members for distinguished service in the cause of archery it may present such a person with an engraved plaque or similar, holding the recipient's name, date of presentation and short description for the presentation of the award.

Nominations for such awards shall, in the first place, be made to the Society's General Committee.

Membership - Clause 9 - JURISDICTION

All members shall accept the jurisdiction of GNAS and of the Society, and shall conform to their Codes of Conduct, Policies, Procedures, Rules of Shooting and other regulations as may be determined from time to time.

The Society recognises GNAS as the governing body of archery throughout the United Kingdom and Isle of Man.

Membership - Clause 10 - MISCONDUCT

The Policies and Procedures of the Society shall be those determined by GNAS, with such variation as is determined by the Society for use within its geographical area. Such local by-laws are included in Appendix 1 to this Constitution.

In the event of an allegation of misconduct being referred to the Society, the Chairman shall determine whether the matter falls within the remit of the Society and take appropriate action in accordance with GNAS procedures.

- NB
- (a) If the allegation of misconduct is against the Chairman, the matter shall be referred to the Vice-Chairman.
 - (b) Allegations of harm to vulnerable members must be referred directly to the Archery GB* Child Protection Officer.

*(*Archery GB is the trading name of GNAS.)*

Membership - Clause 11 – FEE PAYMENT

The Society's annual subscriptions shall be decided at each and every Annual General Meeting for the ensuing year. A year is to be defined as the calendar year from October 1st of one year to the 30th September of the following year.

A person being a member of more than one club within the Region is required to pay only one Regional subscription.

Membership - Clause 12 – FEE PAYMENT (Re-affiliation)

All subscriptions shall become due on the first of September and shall be received by the Society's Honorary Treasurer by the thirtieth of September in each year.

Membership - Clause 13 – FEE PAYMENT (First payment)

Regardless of when in the year a new member joins the society or an Associated club, the full Regional Society subscription shall be payable.

Management - Clause 14 - STRUCTURE

The management of the Society's affairs shall be entrusted to the General Committee, which shall consist of the following:

The President
The Chairman
The Vice Chairman
The Secretary
The Treasurer

(The above officers must be five separate persons)

The Coaching Organiser
The Press Relations officer / Webmaster
The Junior Organiser
The Judges Liaison Officer
Field Representative
Clout Representative
Flight Representative
Two English Archery Federation Representatives.

County Association representatives as determined below

The current Secretaries of each County Association shall have an automatic seat on the General Committee.

County Association Representatives appointed by the County Associations on the basis of **one for every twenty-five (25)** Associated clubs or part thereof in each County Association.

President: The Society shall elect, at the Annual General Meeting, as its President, an individual, having knowledge and experience in matters concerning archery. The President shall hold office for five years, be an ex-officio member of the General committee, and shall have voting powers, and no individual shall hold the office for a consecutive period of more than five years.

Other officers: All other officers shall be elected at the Annual General meeting. With the exception of the President all Officers of the General Committee shall hold office from one A.G.M. to the A.G.M. of the following year as from their election at the Annual General Meeting and shall be eligible for re-election or co-option as the case may be.

Except as provided, a person may hold more than one of the above offices if so elected at the Annual General Meeting.

In the event of an elected officer being unwilling or unable to complete the commitment of holding office for the full term the general committee may co-opt a member to hold the office until the following A.G.M. where the normal election process will be invoked.

Management - Clause 15 – CHILD PROTECTION

The Society shall appoint, from among its membership, a Child Protection Officer and a Deputy Child Protection Officer, with powers to carry out the roles and duties of such officers as described in the GNAS "Protection of Children and Vulnerable Adults Policy" in force at the time. These officers shall be appointed at such time as to ensure that both posts are filled continuously as far as is practical.

These officers need not be appointed from within the General Committee; the General Committee shall have approval of these appointments. These officers shall have the right to attend meetings of the General Committee (and sub-committees) and to address them, but shall have no ex-officio voting rights.

The appointment of these officers shall be notified to members as appropriate as soon as possible after the appointment. The appointments need not be for a specified period, though they must be confirmed by the General Committee as least annually. Reasonable training and operating expenses shall be reimbursed by the Society.

Management - Clause 16 – CLAUSE REDUNDANT

Intentionally blank.

Management - Clause 17 – CLAUSE REDUNDANT

Intentionally blank.

Management - Clause 18 – SUB-COMMITTEE(S)

The General Committee may appoint a Committee or Committees for specific purposes. At least half of any such Committee and its Chairman shall be members of the General Committee.

Management - Clause 19 – FINANCES

All funds and property of the Society shall be vested jointly in the Chairman, Vice Chairman, Secretary and Treasurer for the time being.

Management - Clause 20 – EMERGENCY POWERS

In case of emergency the President, the Chairman, Vice Chairman, Secretary and Treasurer shall have full powers to act.

Management - Clause 21 – ORDINARY MEETINGS

The General Committee shall meet at least thrice in every year, at such time as may be deemed necessary. Nine members shall constitute a quorum. The Chairman shall have a casting vote in the event of a tie.

Management - Clause 22 – ANNUAL GENERAL MEETINGS

The Annual General Meeting shall be held during the month of March at a place to be determined by the General Committee. The Minimum Agenda should be as follows:

- 1 - Apologies for absence.
- 2 - Minutes of Previous AGM
- 3 - Matters of Accuracy.
- 4 - Officers reports
- 5 - Approval of Audited Accounts
- 6 - Subscriptions.
- 7 - Election of officers
- 8 - Changes to the constitution

Any member wishing a specific matter to be discussed at the A.G.M. should forward such an item in writing to the Regional Secretary before 1st January in the year of the A.G.M.

Management - Clause 23 – A.G.M. VOTING ELIGIBILITY

At all General Meetings each member, having attained the age of 18 years, shall be entitled to one vote and there shall be no voting by proxy. No person may vote in more than one capacity and the Chairman shall have a casting vote in the event of a tie. Twelve members shall constitute a quorum at a General Meeting.

Management - Clause 24 – A.G.M. NOTICE

Not less than twenty-one (21) days notice of any General Meeting shall be sent to each member indicating the purpose of the meeting and any proposal intended to be moved. Such notices shall be deemed to be properly served if sent to County Secretaries and Associated Club Secretaries for notification to their members.

Management - Clause 25 – E.G.M.

The General Committee may, or at the request of two or more County Associations shall, call an Extraordinary General Meeting.

Management - Clause 26 A.G.M. FINANCE REPORT

The General Committee shall cause to be prepared and shall present to the members for approval at the Annual General Meeting, the Society's Balance Sheet at 31st December of the preceding year, together with an Income Expenditure Account for the year ended on that date, duly certified by the auditor appointed at the last Annual General Meeting. Copies of such accounts shall be circulated to each Associated Club and Direct Members with the notice convening the meeting.

Management - Clause 27 DISSOLUTION OF THE SOCIETY

In the event of a proposal being made that the Society be dissolved or cease to exist for any reason whatsoever then an Extraordinary Meeting of the Society shall be called and this Meeting shall decide upon the disposal of all Trophies, Property and Funds and other Assets of the Society.

Management - Clause 28 CLAUSE REDUNDANT

Intentionally blank.

General Conditions - Clause 29 - COMPETITION

No archer, unless a Member or Associated Member of the Grand National Archery Society, as defined in the Laws of the Grand National Archery Society, or, of the Federation Internationale de Tir a l'arc, may compete in any archery tournament promoted under the jurisdiction of the Society.

General Conditions - Clause 30 – COMPETITION

An archer shall shoot for only one Club, County or Region in a given discipline in any one affiliation year.

Management - Clause 31 – CONSTITUTIONAL CHANGE

The Constitution and Rules of the Society shall not be altered or amended, except at a General Meeting properly convened in accordance with Clause 24 and shall be passed by a two-thirds majority out of those attending and voting at the General Meeting. Proposals for the Annual General Meeting are to be sent to the Secretary of the Society two months prior to the Annual General Meeting.

Management - Clause 32 – CLAUSE REDUNDANT

Intentionally blank.

Management - Clause 33 – DISCRETIONARY POWERS

Discretionary power is given to the General Committee to decide any circumstances not covered by this Constitution.

END OF CLAUSES.

Schedule of Amendments to Constitution.

2014 General Conditions

Add "(GNAS)" at the end of the first sentence after "Society".

delete "All shooting.....Society". The point to be made is made more fully elsewhere.

2014 Clause 3. Reworded.

2014 Clause 5 Reworded.

2014 Clause 6 - Membership.

Old Clause 6 subsumed into new Clause 5, the wording here amends old Clause 7

2014 Clause 7. New section - Representation of Members.

2014 Clause 9. Wording amended to incorporate current GNAS terminology.

2014 Clause 10. Reworded.

2014 Appendix 1. Added.

Constitution previously amended in 2004 & 2011.

2016 Clause 14 - Structure. President's term of office increased from three years to five years.

2017 Clause 6 - Membership.

Amended to include new GNAS membership categories and to delete reference to Disabled Groups.
Archers with a disability no longer need to be members of a Disabled Club to benefit from a reduced GNAS membership fee.

END OF CONSTITUTION

APPENDIX 1. NCAS Approved By-laws.

At March 2014 there are no NCAS approved By-laws.